UNITED ARTS
CENTRAL FLORIDA

ARTS EDUCATION

COMPLIANCE WITH JESSICA LUNSFORD ACT

To Whom It May Concern:

I certify that all employees and volunteers of _____ who will work with students through United Arts contracts for the school year _____ - _____ are **(1)** listed in this letter and **(2)** are not on the sexual predator list at the link below.

If any additional staff are hired, or volunteers added, during this school year who will work with students, I will submit an addendum to this letter immediately and those individuals will not work with students until approval of the updated letter is received.

I understand that some school systems have additional background check requirements.

_____ Signature – Executive Director or equivalent

_____ Date

_____ Printed Name

_____ Printed Title

Instructions:

1. List employees and volunteers below (full names with middle initial; you can add rows as necessary), or attach the lists to this form letter, and check against the sexual predator list at **https://offender.fdle.state.fl.us/offender/sops/offenderSearch.jsf.** If any of these employees or volunteers are on the sexual predator list, they are not eligible to serve students through United Arts grants. Remove them from the lists in this form letter, and do not allow them access to students.
2. Submit this form with any attachments to Beatriz@UnitedArtsCFL.org.
3. School system staff will also clear these individuals through the sexual predator list; await notification of approval from United Arts before providing services as the school year begins.
4. Submit updates to this form whenever new staff or volunteers join the program and await notification of approval from United Arts before allowing these individuals access to students. Send via email (Beatriz@UnitedArtsCFL.org or mail (3025 Edgewater Dr. Orlando, FL 32804).

List FULL NAMES WITH MIDDLE INITIAL of all employees and volunteers who will: **If a name is found in the database, include full middle name, year of birth, or other info as needed to differentiate.

Work with students in the schools	Work with students at your venue